KEY fire hose

2926 Columbia Highway
Dothan, Alabama 36303

tel: (334) 671-5532/(800) 447-5666
fax: (334) 671-5616/(800) 447-5664
email: rga@keyfire.com

Date: **RGA #**

RETURN GOODS AUTHORIZATION (RGA)

Distributor Information		Pick up Information		Return Ship to information	
Contact Person:		Contact Person:		Contact Person:	
Company Name:		Company Name:		Company Name:	
Company Address:		Company Address:		Company Address:	
Telephone:		Telephone:		Telephone:	
Email:		Email:		Email:	

Quantity	Distributor Purchase Order #	Key Invoice #	Description	Reason Code #	Repair or Return

Return Reason Codes	
Record appropriate number in the Reason Code # column above.	
1. Wrong quantity received	5. Product defective.
2. Wrong merchandise received.	6. Incorrect item ordered.
3. Damaged in shipping.	7. Incorrect quantity ordered.
4. Duplicate order.	8. Other

Notes: